

To: Honorable Mayor Price and Members of the City Council

cc: Denis Fitzgibbons, City Attorney
City Manager's Executive Management Team

From: Gregory E. Rose, City Manager

Date: August 4, 2016

RE: City Manager Report

GENERAL INFORMATION

Council Future Agenda: Please see attached report.

City Recruitments: Please click on the following link:
<https://www.governmentjobs.com/careers/cityofmaricopaaz> .

Economic Development

- **Economic Development Strategic Plan Request for Proposals (RFP):** On Monday, August 1 the Economic Development Strategic Plan RFP Evaluation Committee met to review eight responses from prospective vendors. Four firms were selected to present to the Evaluation Committee on Tuesday, August 9. The purpose of the RFP is to develop a new strategic plan that will guide the strategies, goals, and direction of the City's economic development efforts the next five years. For more information on the Request for Proposals, click [here](#).
- **Business Beat - True Grit Tavern:** The latest edition of Business Beat premiered on Tuesday, August 2, featuring True Grit Tavern with Business Owner, Ralph Skrzypczak and General Manager, Dave Kessler. The video highlights many of the changes made over the past year, including an overhaul of the menu and the addition of live entertainment. To view the latest episode click [here](#). If you are a Maricopa business interested in being featured on Business Beat, please apply online [here](#).
- **Arizona Association for Economic Development (AAED) 2017 Real Estate Outlook:** On Tuesday, August 2, Economic Development Director Denyse Airheart and Economic Development Specialist Dorothy Wolden attended the AAED 2017 Real Estate Outlook Luncheon in Phoenix. The program focused on current real estate trends in housing and commercial development; Arizona is currently #7 in job growth in the U.S. and is projected to be in the top 5 by the end of 2016.
- **Heritage District Citizen's Advisory Committee Meeting:** The Heritage District Citizen's Advisory Committee met on Thursday, August 4 at 5:30 p.m. at the Copa Center. Topics on the agenda included a proposed text amendment to

the City's Zoning Code regarding Telecommunications Facilities and a Design Review of the site expansion for Community of Hope Church.

- **New Businesses:** Since last week the City received five new business license applications. MBIL Prodigy is a commercial business and Precision Landscape Creations is a home based business. Owens Pool Service, Ant Farm Construction, and Precise Sign are out of town businesses.

Public Works

Capital Improvement Projects

- **Edison Road Extension:** This project will provide a new roadway from the intersection of Edison Road/Roosevelt Avenue to State Route 238 (Mobile Road). The new improvement through the City-owned property will provide a four-lane roadway with two lanes in each direction consisting of curb and gutter, sidewalk, pavement, raised median, street lights, water and sewer service, and landscaping. The project is scheduled to start construction on August 15 with an expected duration of approximately seven months. A groundbreaking ceremony is scheduled for August 18 at 7:30 a.m.

Construction Inspections

- The following projects were inspected:
 - Homestead Parcel 12: Installation of Southwest Gas lines.
 - Homestead Parcel 13: Curb, gutter, sidewalk, scupper, and spillway placement continued.
 - Homestead Parcel 14: Reviewed pavement rehabilitation submittals.
 - Homestead Parcel 20: Signs installed, vacuum tested sewer lines.
 - Desert Passage Parcel 1: Issue with sewer line tie-in. Advised contractor a new permit and Traffic Control Plan are required for repair. Installed headwalls.
 - Province Parcel 3: Contractor is working on the punch list.
 - Province Parcel 11B: Contractor is working on the punch list.
 - Big 5 Sporting Goods: Site work
 - Driveway placement for Leading Edge Academy continued.
 - Global Water adjusted a manhole ring near the intersection of Honeycutt Road and Santa Rosa Parkway.
 - Global Water adjusted a manhole ring near the corner of Province Parkway and Friendly Place.

Engineering

- Projects under review include resubmittal of construction plans for Culver's restaurant and improvement plans for the Edison Pointe retail development.

Street Maintenance

- **ADOT State Route 347 Maintenance:** ADOT will be performing maintenance along State Route 347 as it intersects with Smith Enke Road and Edison Road. Beginning at 7 p.m. Friday, August 5, at the intersection of State Route 347 and Smith Enke Road, expect delays as east and westbound traffic will be detoured and north and south bound traffic will be restricted. Work is

expected be completed by 3 a.m. Monday, August 8. Work at the Edison Road intersection will begin at 7 p.m. Friday, August 12, with east and westbound traffic being detoured and north and southbound traffic being restricted; work is expected to be completed by 3 a.m. Monday, August 15. Please see attached flyer for more information.

- Hauled eighteen loads of accumulated refuse and sweeper/storm debris to the Rainbow Valley Landfill.
- Started work on a roll-up door to the Police Department's storage container.
- Mowed weeds on the south side of Honeycutt Road, on Porter Road from Santa Rosa Springs to the wash, on Farrell Road South, and on Bowlin Road in front of the Central Arizona College campus.

Development Services

Building Safety

- On July 28, a permit for onsite improvements was issued for Big 5 Sporting Goods, located in The Wells shopping center; site work has begun.

Planning

- The City is accepting comments on Draft #2 of the proposed minor text amendments to the City's Subdivision Ordinance. The fifteen-day comment period began August 1 and will end August 15. For more information, please visit <http://www.maricopa-az.gov/web/planning-zoning> or contact Senior Planner Rodolfo Lopez at 520-316-6986 or via email at rodolfo.lopez@maricopa-az.gov.

Transportation/Transit

- The COMET Special Summer Shuttle concluded operations on July 29 with a record 1,770 trips provided between June 1 and July 29. Special thanks to Fleet Manager Ray Arrellin, who worked many off-duty hours to keep the buses up and running.
- In February 2016, staff briefed the Mayor and Council that the overall COMET services were on pace to increase ridership by 30.2 percent over last year with projected ridership of 4,091 trips. The actual results of 4,729 trips for the period July 1, 2015 through June 30, 2016, reflect a 50.5 percent increase in ridership over last year. Since 2013, COMET ridership has increased by 74 percent.
- On July 21, staff received the Arizona Department of Transportation (ADOT) Preliminary Notice of Award for Section 5311 transit funds for Fiscal Year 2016/17. The COMET was awarded \$383,771, which includes \$75,000 for a transit study. We were funded at 98.2 percent of our request for operations and administration; this will accommodate the expansion of the Route Deviation Service to six hours per day, Monday through Friday, in addition to maintaining current levels of Demand Response Service. Council approved the expansion of Route Deviation Service to six hours per day in March, 2016. ADOT did not approve \$60,000 in funding for bus shelters in this cycle and advised that it focused on funding operations, administration, and buses. Staff will be exploring other funding opportunities for the bus shelters.

- COMET overall ridership for the week ending July 29: 321 passengers; 346 trips
- Local and Regional Demand Response: 35 passengers; 55 trips
- Limited Local Demand Response, four hours per day, Tuesday and Thursday: 11 passengers; 16 trips
- Limited Route Deviation Service, four hours per day, Monday through Friday: 15 passengers; 15 trips
- Special Summer Shuttle: 260 passengers; 260 trips

Community Services

Recreation, Fitness, Aquatics, and Programs

- Total Number of members: 6,439; 1 Adult: 353; 2 Adults: 372; Youth/Student: 232; Senior: 117; Senior Couple: 139; CS Punch: 423; Family: 3,149; Silver Sneakers: 759; Ak-Chin: 547; Employee Memberships: 233, Aquatic: 115.
- Total distance traveled on cardio equipment: over 5,100 miles last week.
- Total hours spent on cardio equipment: 996 over last week.
- Total number of cardio equipment workouts: over 3,000 last week.
- Weight room and track workouts: over 2,100 last week.
- Tours given and leads generated: 17.
- Last week group exercise attendance: 650.
- Personal training revenue last week: \$297.
- There were 605 energetic children in Child Watch last week. Many of the kids are getting ready to go back to school!
- Aquatics staff held a mandatory in-service meeting on July 30 from 7 -10 a.m. They also were able to do post storm clean up, remove debris, and clean the massive amounts of dirt that was deposited in both of the pools at Copper Sky.
- The Maricopa Marlins recreation swim team will move to afterschool swim practices starting on August 1.
- Youth Council is excited to announce that they are accepting applications for the 2016-2017. Applications are available at Copper Sky or the City of Maricopa website. Applications are due to Heather Lozano by August 28.
- Youth Sports
 - Last week of Fall Youth Soccer registration and closes Saturday, August 6. The regular registration fee is \$65.00
- Adult Sports
 - Last week of Adult Softball registration and closes Sunday, August 7. The regular registration fee is \$475.00

Parks

Copper Sky

- Ball fields closed for annual maintenance
- Storm damage repairs



Storm damage to trees at Copper Sky



Storm damage to wood fiber chips at Copper Sky Playground



Laser leveling Copper Sky ball fields



Replacing base peps and home plate at Copper Sky

Library

- **Collection:** 61 items added; the collection is now at 43,224 items;
- **Membership:** 58 new library cards issued; membership is now 44,592;
- **Circulation:** 6,491 items were checked out; **Computer Use:** 321 hours;
- **Program Attendance:** 101.

Library Programs

- **Saturday, August 6,** 2 p.m. Teen Gamers' Guild. Come play or watch strategy games.
- **Monday, August 8,** 11:30 a.m. Lego Education. Learn with LEGOS. All materials are provided.
- **Monday, August 8,** 5:30 p.m. Friends of the Maricopa Library. The Friends meet monthly to discuss and plan projects in support of the library.
- **Tuesday, August 9,** 9:30 and 10:15 a.m. Preschool Storytime. Discover new stories, rhymes, flannel boards, and songs in this active, fun-filled, half-hour program designed to help build early literacy skills as your child gets ready to read.
- **Tuesday, August 9,** 1:30 p.m. Friends of the Library host a coffee meeting for a time of open discussion and refreshments. All are welcome to attend.
- **Tuesday, August 9,** 3:30 p.m. Tale Waggers. Come read to PJ the Dog. For struggling readers and animal lovers.
- **Wednesday, August 10,** 9 and 11:30 a.m. Fun Van. Online registration is required. Kids play and learn while parents and caregivers meet to discuss parenting skills.
- **Wednesday, August 10,** 2:30 p.m. S.M.A.R.T. Kids. School-aged kids will learn about science, math, art, and technology in this program.
- **Wednesday, August 10,** 5:30 p.m. Teen Advisory Council. Kids 12-17, come join our teen group to plan programs, events, and help make the library a cool place to be!
- **Thursday, August 11,** 9 a.m. Lapsit for parents and children aged 0-12 months. Early learning fun with rhymes, bounces, songs, and stories.
- **Thursday, August 11,** 9:30 a.m. Movers and Shakers Storytime. Explore early literacy with books, finger plays, stories, and songs just for toddlers. Ages 1-2 with an adult.
- **Thursday, August 11,** 10 a.m. Li'l Explorers. Explorers are introduced to stories, music, rhymes, and activities for toddlers' active learning styles. Ages 2-3
- **Thursday, August 11,** 3:45 p.m. School-age Storytime. Stories are interactive and the craft is great fun.

Special Events & Marketing

- Planning for fall events which include: Pecan Pride Festival, Mud Run, and the Concert Series

Mysterious Mansion Mayhem

- Registration is currently open for Mysterious Mansion Mayhem contest. Mysterious Mansion Mayhem is a Halloween home decorating contest for local

residents. There is also an indoor haunted house category which is not open to public judging. Registration will take place August 1 - October 9. Contestants will have the opportunity to win in the following categories:

- 1st \$250
- 2nd \$150
- 3rd \$75
- Resident's Choice \$250
- Best Haunted House \$150

Judging will take place on October 25 by the Parks, Recreation, and Library (PRL) Committee and Youth Council for the 1st through 3rd place categories, as well as the Haunted House. Resident's Choice voting will occur the weekend of October 28-30. Registration can be done online at www.regonline.com/mm2016

Police Department

- **FBINA:** August 1, Commander James Hughes entered the fifth week at the FBI National Academy in Quantico, Virginia. The ten-week national academy is designed for U.S. and international law enforcement personnel to enhance their credentials in their field and to raise law enforcement standards, knowledge, and cooperation worldwide.
- **American Legion Law Enforcement Career Academy:** August 2, Maricopa Police Department Explorers Ethan Griffin and Dreama King completed the American Legion Law Enforcement Career Academy. Both explorers were recognized for their dedication, hard work, and outstanding physical fitness.
- **Records Coordinator Interview:** August 2, Maricopa Police Department completed the interview process for the vacant Records Coordinator position. Overall, seven qualified individuals were interviewed for the position.
- **Incident Command System Training (ICS):** August 4, Maricopa Police Department will participate in a training exercise in coordination with Pinal County Emergency Management. The training will focus on staff roles and responsibilities in the Emergency Operations Center and examine the National Incident Management System (NIMS) and Incident Command System (ICS).
- **MHS Freshman Orientation:** August 4, members of the Maricopa Police Department will be present for the freshman orientation for Maricopa High School.
- **Forensic Video Solutions:** August 5, members of the Maricopa Police Department will be present for a training regarding forensic video technology. The discussion will revolve around the ability to extract, review, and analyze video evidence, including body worn cameras.

Fire Department

Community Outreach, Public Safety Events, and Announcements

- **Training:** Crews attended Chandler Training Center this week with a focus on EMS and pediatric emergencies.

Emergency Services

For this reporting period, Maricopa Fire Department responded to a total of 83 requests for emergency assistance, with 60 (72 percent) being medical in nature.

- **Ambulance Transports:** As a result of calls for medical assistance this week, 39 patients were transported by ambulance to surrounding hospitals for further evaluation and treatment.

Following is a summary of medically related calls for the month of July:

Dispatch Turnout and On Scene Times:

Runs By Average Run Times

Maricopa Fire Dept		
Enroute (Unit Dispatched - Enroute)		
Minutes	Number of Incidents	Percent
0 - 1	115	91.27%
1 - 3	11	8.73%
3 - 5	0	0.00%
Greater Than 5	0	0.00%
Unknown	0	0.00%
Total	126	100%
Response Time (Enroute - Arrive Scene)		
Minutes	Number of Incidents	Percent
0 - 5	86	68.25%
5 - 10	34	26.98%
10 - 15	4	3.17%
Greater Than 15	0	0.00%
Unknown	2	1.59%
Total	126	100%

For EMS related calls, Target Enroute Time: 1 minute or less 90 percent of the time;
 Target Response Time: 4 minutes or less, 90 percent of the time.

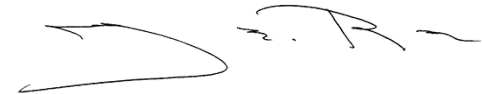
Time of Day/Day of Week Responses:

Runs By Times of Call

Maricopa Fire Dept			
Day of Call			
Day	Number of Incidents	Percent	
Sunday	21	16.67%	
Monday	32	25.40%	
Tuesday	10	7.94%	
Wednesday	10	7.94%	
Thursday	9	7.14%	
Friday	21	16.67%	
Saturday	23	18.25%	
Unknown	0	0.00%	
Total	126	100%	

Hour of Call			
Hour	Number of Incidents	Percent	
0000 - 0200	7	5.56%	
0200 - 0400	3	2.38%	
0400 - 0600	3	2.38%	
0600 - 0800	11	8.73%	
0800 - 1000	16	12.70%	
1000 - 1200	14	11.11%	
1200 - 1400	11	8.73%	
1400 - 1600	13	10.32%	
1600 - 1800	13	10.32%	
1800 - 2000	14	11.11%	
2000 - 2200	13	10.32%	
2200 - 0000	8	6.35%	
Unknown	0	0.00%	
Total	126	100%	

Respectfully submitted,



Gregory E. Rose, ICMA-CM
 City Manager

Future Council Agenda Items

<u>Date</u>	<u>Meeting</u>	<u>Item</u>	<u>Contact</u>
August 16, 2016	WORK SESSION	Presentation: SmartGov update	Martin Scribner
August 16, 2016	WORK SESSION	Presentation: Veterans Affairs Committee	Gregory Rose
August 16, 2016	REGULAR	Consent: Contract with Sunland for road repair (annual)	Bill Fay
August 16, 2016	REGULAR	Consent: Eagle Lift annual contract	Bill Fay
August 16, 2016	REGULAR	Consent: Edison Road final plat	Martin Scribner
August 16, 2016	REGULAR	Consent: IGA with the AZ Department of Revenue	Brenda Hasler
August 16, 2016	REGULAR	Consent: Line Extension Agreement w/Global for Edison Road CON 15-29	Bill Fay
August 16, 2016	REGULAR	Consent: Purchase of New Thermal Imaging Cameras (TIC)	Brady Leffler
August 16, 2016	REGULAR	Consent: Purchase of Sound Equipment	Kristie Riester
August 16, 2016	REGULAR	Consent: Vendors over \$25,000 for FY16/17	Brenda Hasler
September 6, 2016	WORK SESSION	Presentation: Maricopa Human Services Needs Assessment, MPD, Dignity Health & Honor Health (30 mins)	Mary Witkofski
September 6, 2016	WORK SESSION	Diversity Committee Discussion	Gregory Rose
September 6, 2016	REGULAR	Consent: Purchase of Amphitheatre Lighting	Kristie Riester
September 6, 2016	REGULAR	MEDA Update	Denyse Airheart
September 6, 2016	REGULAR	Shop Local Presentation	Denyse Airheart
September 20, 2016	WORK SESSION	City Seal Presentation	Jennifer Brown
September 20, 2016	REGULAR	Econ. Dev. Strategic Plan Contract	Denyse Airheart

Pavement improvement work at State Route 238 and Edison Avenue along State Route 347

PROJECT OVERVIEW

The Arizona Department of Transportation will be improving the roadway surface at the State Route 238 and Edison Avenue interchanges along State Route 347. Drivers should plan ahead and consider alternate routes while the resurfacing work is being done.

AFFECTED ROADS	CLOSURE BEGINS	CLOSURE ENDS
SR 238 at SR 347	7 p.m., Friday, Aug. 5, 2016	3 a.m., Monday, Aug. 8, 2016
Edison Rd. at SR 347	7 p.m., Friday, Aug. 12, 2016	3 a.m., Monday, Aug. 15, 2016

SR 347 will remain open with lane restrictions.

DETOUR ROUTES

FOR SR 238 AT SR 347:

Eastbound traffic will use Ralston Road to Farrell Road to reconnect to SR 347.

Westbound traffic will use Porter Road to Honeycutt Road to reconnect to SR 347.



FOR EDISON ROAD AT SR 347:

Eastbound traffic will use Wilson Avenue to Hathaway Avenue to reconnect to SR 347.

Westbound traffic will use Butterfield Parkway to Duncan Drive to Honeycutt Road to reconnect to SR 347.

For more information about the SR 238 and Edison Avenue pavement improvement project, email projects@azdot.gov, or call 855.712.8530.